

NOTICE

Inviting applications for filling up various posts in EV Cell on a contract basis

The Punjab Transport Department is in search of dynamic and experienced professionals to become part of our team as we embark on a journey towards a greener and more sustainable future. These positions offer a remarkable opportunity to lead Punjab's electric vehicle (EV) revolution and drive positive change in the transportation sector.

Application is invited for the following posts on a contract basis for an initial period of two (2) years -

S. No.	Name of the post	No. of Posts	Remuneration (per month as a consolidated amount)	Details (Educational Exp., Work Exp., Eligibility)
1	Chief EV Officer	1	Rs. 1,00,000	Annexure 1
2	Consultant	2	Rs. 60,000	Annexure 2

The number of vacancies for these posts may vary based on requirements. Additionally, the Transport Department reserves the right to create a panel for selecting candidates to fill both the current and future vacancies that may arise. The panel possesses the authority to modify the selection of candidates if it is deemed necessary.

Last date for submission of applications - **31st August 2023**

Annexure 1

S. No.	Vacancy Post Schedule	Details
1	Name of the Post	Chief EV Officer
2	Remuneration	Rs. 1,00,000 per month as a consolidated amount
3	Classification	Administrative Post
4	Job Description	<p>To oversee the daily operations of the EV Cell and deliver on the regular functions of the Cell. Any other responsibility assigned by the Department.</p> <p>S/he will report to the STC (or any other officer decided by the Department) on the daily operations of the cell and will be in constant coordination with the Department of Transport on new developments and updates.</p>
5	Age limit	Not exceeding 50 years. The date for determining the age limit shall be 1st July of the calendar year.
6	Mode of Recruitment	<p>On a contract basis</p> <p>Note -</p> <ul style="list-style-type: none"> - Selection Committee can also invite a person of high reputation for the appointment. - Selection Committee would formulate transparent criteria for short listing of candidates and for subsequent selection.
7	Educational Qualifications	Postgraduate degree in any of the disciplines relating to Transport, Urban Planning, Urban Management, Environmental Sustainability, Public Policy, Mechanical Engineering, Automobile Engineering, Electrical Engineering and other related fields from a

		reputed University/institute.
8	Work Experience	<p>a. The candidate should have work experience of a minimum of 6 years with a preferable experience in the field of electric mobility for at least 2 years</p> <p>OR</p> <p>b. The candidate can be an ex-cadre official with suitable experience in the field of Transportation, Environmental sustainability or Power from any National/State/UT Government organisation.</p>
9	Tenure/Period of Contract	<p>Initially for 2 years, extendable up to 2years</p> <p>Tenure can be extended on the basis of performance by the Competent Authority.</p>

Annexure 2

S. No.	Vacancy Post Schedule	Details
1	Name of the Post	Consultant
2	Remuneration	Rs. 60,000 per month as a consolidated amount
3	Classification	Professional
4	Positions	2 (Two)
5	Job Description	<p>Report to the Chief EV Officer of the EV Cell and will assist with the work of all sections of the EV Cell. The work description would also include fieldwork to conduct evaluation studies work of data analytics, and handling large data sets.</p> <p>Any other responsibility assigned by the Chief EV Officer and STC Office.</p>
6	Age limit	Not exceeding 35 years. The date for determining the age limit shall be 1st July of the calendar year.
7	Mode of Recruitment	<p>On a contract basis</p> <p>Recruitment for the post shall be made by Short-term contract.</p> <p>Notes -</p> <ul style="list-style-type: none"> - Selection Committee would formulate transparent criteria for shortlisting of candidates and subsequent selection.
8	Educational Qualifications	The candidates should hold a bachelor's degree in the discipline of

		<p>engineering/ science or economics/mathematics/commerce/statistics.</p> <p>Desirables - Master's Degree</p> <p>Technical: The candidate should possess strong analytical, communication (both written and verbal) and interpersonal skills. Advanced proficiency in Microsoft Office suite (PowerPoint, excel, word) and preferably in the use of statistical packages (Stata/SPSS).</p>
8	Work Experience	<p>Preferably 1 year in the field of mobility or transport sector.</p>
10	Tenure/Period of Contract	<p>Initially for 2 years, extendable up to 2years</p> <p>Tenure can be extended on the basis of performance by the Competent Authority.</p>

Important Instructions -

- Regarding any change or amendment in these vacancies, a circular will be posted on the Punjab Transport Department website only.
- Incomplete applications & those received after the prescribed date shall be summarily rejected.
- If a large number of applications will receive, only those candidates who will be shortlisted on the basis of qualification, experience, tenure and level of service in the relevant field shall be considered for selection.
- The Advertisement can be withdrawn at any time at the discretion of the Competent Authority without assigning any reasons thereof.

The last date for submission of the application is **31st August 2023**. The date of publication of the advertisement in the leading newspapers shall be displayed on the Punjab Transport Department website <http://olps.punjabtransport.org/>. Further, duly filled application forms will be accepted through email (stc.transportpunjab@punjab.gov.in) from the date of advertisement till **31st August** up to 05.00 PM only.

Moneesh Kumar
I.A.S, State Transport Commissioner,
Punjab

Application Form

Application for the post -

1. Name _____
2. Father's Name _____
3. Gender _____
4. Contact no. _____
5. Aadhar (UID No.) _____
6. Pan Card Number _____
7. Email address _____
8. Present Postal Address _____

Latest Passport Size
Photo

- _____
9. Permanent Address _____

10. Educational Qualification

S. No.	Exam Passed	Year of Passing	Board/University	Marks Obtained	Percentage of Marks

11. Professional/Technical Qualification -

12. .Work experience details:

S.No.	Name of the Company/institution/ other entities.	Post Held	Time Period	Responsibilities

13. Place of present posting/Assignment _____

14. Any other information like to share _____

Note:- Applicants are requested to attach complete CVs & copies of relevant documents and certificates etc. with the application form.

Declaration:

I, have gone through the guidelines issued by Punjab Transport Department on the website and hereby declare that the information provided by me in the application form is true to the best of my knowledge. Further, I also undertake that I am not involved in any social dispute and no criminal case is pending against me in any Court of Law in India.

(Signature of Applicant)

Date -

Place -

